

INTRODUCTION TO ANTHROPOLOGY ONLINE

(ANTH 105-MAY) Maymester 2023

Monday, May 8 – , Friday, May 26

(IT IS EVERY STUDENT'S RESPONSIBILITY TO READ THIS SYLLABUS THOROUGHLY, IN IT'S ENTIRETY, TO BE WELL INFORMED OF EXAM DATES, ASSIGNMENT DUE DATES, AND COURSE FUNTION/POLICY.)

HOW & WHERE TO BEGIN:

- 1) READ THIS SYLLABUS thoroughly and completely in order to be well informed. It details many important aspects of the course including (but not limited to) course function/policy, assignment submission criteria, due dates, exam dates and grading. **I will not respond to email concerning questions that are clearly answered in this course syllabus. NOTE - Finding answers may require a thorough reading, not just a quick glance.**
- 2) After you've finished reading the syllabus, proceed to the Ecampus course website. Once there, select the "START HERE" tab located toward the upper left side of the screen and read the posted documentation.
- 3) After you've completely familiarized yourself with the materials posted under the "START HERE" tab, proceed to the "COURSE CONTENT" tab-section of the course.

I. CLASS SCHEDULE & LOCATION: ONLINE - ANTH 105. Course fulfills GEF Area 5 and GEC Objective 3 & 9.

II. INSTRUCTOR / TA CONTACT & BIOGRAPHICAL INFORMATION:

Instructor: Douglas G. Sahady, M.A.

Instructor Phone: 304-293-8795.

GTA: N/A

Office: Ecampus

Instructor Email: dgsahady@mix.wvu.edu

GTA Email: N/A

I will monitor class discussions, course messages, and email until 4:45p.m. on a daily basis. I will respond to inquiries within 24 hours (excluding evenings, weekends, and holidays).

III. OFFICE HOURS – by appointment:

Please email a request and I will arrange an online communication as needed. If you are experiencing a problem or some difficulty, please do not wait until after the fact when it's too late for me to do anything to help. I will also provide students with a contact phone number, if necessary, to walk you through issues by phone.

IV. EMAIL:

Please be sure to include at the beginning of your email, your name, and your 700 or 800 #. Put the following in the subject line of your email, or if you are replying to my email – put this information first in the text of your email:

In the subject line and/or text of your email:

EXAMPLE - YOUR Last Name- Anth 105 - Student #

(Example: Smith-Soca 105 – Student #800123456)

V. OPTIONAL TEXTBOOK:

Window on Humanity A Concise Introduction to Anthropology, Kottak, 8e, 2018.

VI. COURSE INFORMATION:

Course Description: Anth105 Introduction to Anthropology, is designed to introduce students to the field of Anthropology through an examination of its four traditional subfields. The course exposes students to both academic and practical aspects of the discipline. Students are encouraged to develop critical thinking skills by gathering information, comparing that information with other sources, & analyzing the results. In doing so, students will be challenged to reach their own conclusions/understandings concerning current anthropological issues. The course will lead students through an introduction to physical anthropology (primatology, hominid evolution, variation in modern humans); cultural anthropology (methods of participant observation, comparative data from both Western & non-Western societies, diversity and unity of culture); archaeology (methods, evidences of the evolution and diffusion of culture), and anthropological linguistics.

Course Objectives:

1. Students will gain an understanding of the anthropological approach to the study of humans.
2. Students will learn about the concept of culture.
3. Students will be presented with the problem of ethnocentrism, as well as, the goal of cultural relativity.
4. Students will gain a working knowledge of how anthropologists perform field work and how they collect data (as ethnographers as well as archaeologists).
5. Students will read selections from a variety of pertinent anthropological case studies and articles. As they do, students will learn how to analyze and evaluate these readings for the period of time in which they were written, and then within the context of current society. Additionally, students will learn how to critically evaluate these readings as they evaluate the nature, strengths, and weaknesses of a number of anthropological paradigms within the framework of contemporary society.

Specific Learning Outcomes: Upon completion of this course the student will be able to...

1. Evaluate major anthropological paradigms in both their historic and contemporary context.
2. Analyze how the differing viewpoints of members of society influence the process in which anthropological fieldwork is conducted
3. Explain how the discipline of anthropology (through its basic subfields) can contribute positively to modern society and influence our behavior and way of thinking in our interactions with other human groups.
4. Act as a Participant Observer in a foreign culture, learning to function within a different culture.
5. Conduct an archaeological investigation through an analysis of a society's garbage. Prepare a summary report.
6. Communicate a basic understanding of important anthropological concepts such as, culture, society, ethnocentrism, etc.

VII. TEACHING METHODOLOGY & INTERNET USE:

ALL STUDENTS MUST HAVE A COPY OF THE SYLLABUS. ALL STUDENTS SHOULD BE THOROUGHLY FAMILIAR with the syllabus.

This online class will consist of lecture, discussion, and critical thinking assignments on anthropological topics/readings & video presentations which will be conveyed online via our Ecampus course website. **Internet is required.**

VIII. COURSEWORK POLICY:

ASSIGNMENTS: A series of critical thinking mandatory assignments will be given for various reading/video assignments. In order to receive any credit for assignments, **you MUST follow ALL ASSIGNMENT WRITING REQUIREMENTS.**

PARAGRAPH REQUIREMENT – All written assignments REQUIRE a **minimum of a one paragraph answer** to each question (unless it is a fill in the blank question or specified otherwise). For purposes of this course, a paragraph is defined as having **A MINIMUM of 3-5 SENTENCE ANSWERS.**

SPACING/FORMATTING REQUIREMENTS :

- 1) One-inch margins
- 2) 10-12 point font
- 3) Single spaced.
- 4) If an assignment contains a set of questions, **be sure to include the question itself**, followed by a double space, then your single-spaced paragraph answer.
- 5) If the assignment requires a minimum number of pages, be sure your Identification/heading and references are in addition to the minimum page requirement.
- 6) Some assignments will require the use of a set of "Critical Thinking Questions" that I will provide at the beginning of the semester. Other assignments will have their own set of questions attached that you will need to answer. I will only provide the "Critical Thinking Questions" set once at the beginning of the semester and students are advised to SAVE the document AS A TEMPLATE on your COMPUTER at the beginning of the semester for use throughout the semester.

Even though the majority of our assignments will utilize the critical thinking question set it is important that you don't automatically assume so. Historically, some students do not take the time to look at the individual assignment and have answered the wrong questions for an assignment. Other types of assignments will contain attachments in the assignment module to be answered. So be on the lookout for the proper questions before attempting to complete an assignment.

USE WORD OR PDF FORMAT – Complete all coursework on your computer, and save the finished assignment to your hard drive before submitting the assignment in the online collection module. **DO NOT SEND IN ANY OTHER FORMAT.** IF YOU USE AN APP OR PROGRAM OTHER THAN WORD OR PDF, YOU MUST CONVERT ASSIGNMENTS INTO WORD OR PDF FORMAT BEFORE SUBMITTING THE ASSIGNMENT. FAILURE TO DO SO WILL RESULT IN "0" CREDIT GIVEN. This ensures your assignment is viewable by me and the TA. I will not download assignments from your Google Drive. Be sure to submit all assignments in accordance with coursework policy and directions so that they open automatically when I click on them within the assignment module. You should save these assignment documents to your hard drive before uploading to ensure you have a backup, as well.

A. ASSIGNMENT COLLECTION/SUBMISSION

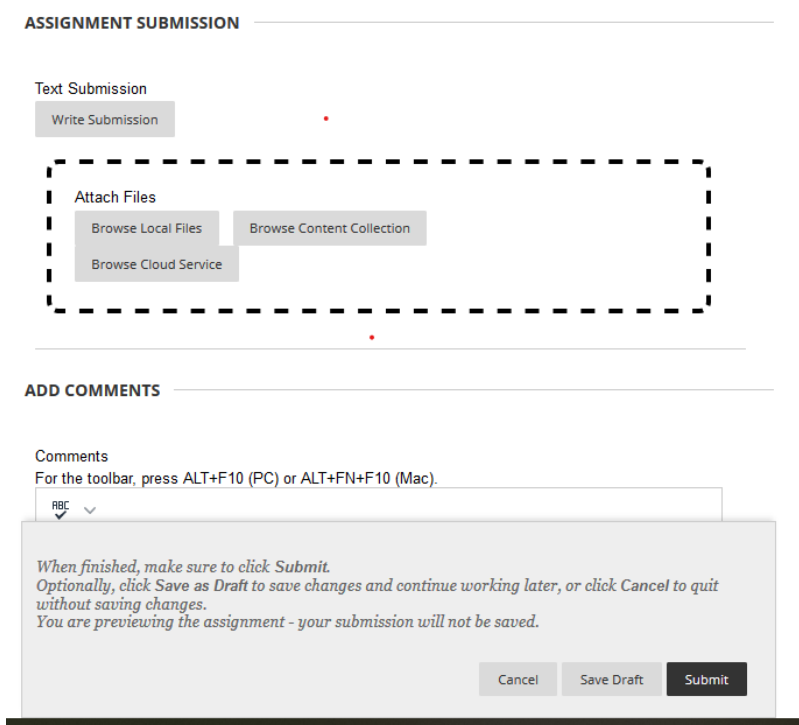
- 1) **NO LATE ASSIGNMENTS ACCEPTED FOR ANY REASON** - Assignments **MUST BE COMPLETED AND SUBMITTED ON THE ECAMPUS ASSIGNMENT MODULE by the end of the day (11:59p.m.)** on the designated due date. Students are allowed an unlimited number of submission attempts up until the closing due date and time after which the assignment module will close permanently (and no longer be viewable). ALWAYS BE SURE TO MANUALLY/VISUALLY CONFIRM THAT YOUR ASSIGNMENT WAS CORRECTLY UPLOADED INTO THE MODULE. DO NOT RELY ON AUTOMATICALLY GENERATED ECAMPUS ASSIGNMENT SUBMISSION CONFIRMATION.
- 2) **DO NOT WAIT UNTIL THE LAST MINUTE TO COMPLETE AND SUBMIT YOUR ASSIGNMENT: Assignments are posted well in advance of their due date.** It is highly recommended that students get assignments done and submitted as early as possible in advance of the actual due date/time. **If a student chooses to wait until the last minute (due date and time) and then experiences a difficulty which causes the assignment to be submitted later than deadline – they will receive "0" credit.** NO LATE OR INCORRECT ASSIGNMENT WILL BE ACCEPTED, and there will be **no opportunity to "make-up" a missed assignment and no partial credit awarded.** **NO EMAIL SUBMISSIONS OF ASSIGNMENTS WILL EVER BE ACCEPTED FOR ANY REASON. DO NOT ASK FOR EXTENSIONS OR EXCEPTIONS TO THE COURSEWORK POLICY. I CONSIDER THE MULTI-DAY SUBMISSION PERIOD AS A BUILT IN ALLOWANCE THE ELIMATES ANY NEED FOR ASSIGNMENT DUE DATE EXTENSIONS.**
- 3) **If you miss an assignment for legitimate reasons, there is no reason to worry, there will be other assignments offered that will help you compensate for an occasional missed point here and there. Take advantage of those additional assignments.**
- 4) Assignment modules will be posted in the weekly content folders on Ecampus. You will only be able to view the assignment module once the week's course content is posted

and until the due date and time. Once the due date and time has passed, the assignment module will not appear on Ecampus. This prevents late submissions of assignments.

5) **THE SYLLABUS COURSE CALENDAR CONTAINS INFORMATION RELATED TO DUE DATES. IT IS YOUR RESPONSIBILITY TO FAMILIARIZE YOURSELF WITH THESE DATES.**

6) **HOW TO SUBMIT YOUR ASSIGNMENTS ONLINE** – After completing your assignment and naming/saving it to the hard drive of your computer:

- a. **ATTACH FILES:** Under the Attach Files heading – you will see three tabs that allow you to upload and attach your assignment. Select this option if you have typed your identification heading information, the questions, and your paragraph answers in a Word or PDF document (as previously instructed), saved to the hard drive of your computer. Return to the Ecampus Assignment module and click on the “Browse Local Files” tab mentioned above. Select the name you have given to your completed assignment and attach it to the assignment module, then select the “Submit” button (as seen on the screen shot I've posted).



7) **CHECK YOUR ASSIGNMENT AFTER SUBMISSION** – Check your assignment in the Ecampus assignment module after you submit it to be sure it is readable and that every page shows up on the module properly. If you have a problem, contact the instructor well in advance of the due date to allow me the time to assist you. ALSO note that you are allowed unlimited submission attempts up until the due date/time to submit/resubmit an assignment if needed. DO NOT contact me after the Due Date and Time to ask if you can correct something, as this is not acceptable because all but a very few instances the weekly submission has already allowed a multiple day submission period. Do not wait until ten minutes before the deadline to submit your assignment to avoid problems/missed assignments that result in zero credit.

8) IF YOU ARE CONFUSED ABOUT ANYTHING, ASK YOUR QUESTIONS BEFORE the due date of the assignment – not after it has been graded and you received a zero for not following these syllabus directions.

B. ASSIGNMENT SCORING

- 1) **POINTS** - All of the aforementioned assignments are relevant to the topics being discussed in class and will be worth 2 pts each (unless stated otherwise - some will be worth more), graded on a pass/fail basis. Any student who fails to complete an assignment or does an assignment incorrectly will receive a 0 for that assignment. I will likely give more assignment opportunities than are required for the course, which will assist students in making up a few points, or gaining bonus points if they have successfully completed all of the required assignments, as well as the additional assignment opportunities. Think of it this way, extra credit is woven into the fabric of the course. Taking advantage of all assignments will likely result in a student earning bonus points by the end of the semester. These points get included in your point total for the semester.
- 2) **FAILURE TO COMPLETE ASSIGNMENTS** - Any student who fails to complete assignments (even for legitimate reasons), and/or who fails to meet any of the course assignment criteria, requirements, instructions/directions/or due dates WILL BE INELIGIBLE for bonus points, extra credit, or grade/exam curves.
- 3) **GRADING ASSIGNMENTS** – EFFORT VS. PRODUCT - I respect hard work. I understand frustration at working hard and not receiving the grade desired. BUT, grades in college are based on performance, not effort. Demonstrated mastery of the material (including formatting, following all directions, meeting deadlines), no matter how much or how little effort it takes to achieve it, is what is important. A lot of effort and a below average product is still a below average product. I will not give grades or partial credit based on effort. I give grades based on performance. Ideally your effort should equate with performance, but I find that is not always the case.
- 4) **POINT TALLYING**: Generally, points will be updated (entered/posted) every week. Please allow ample time to grade the assignments.

X. GRADING:

Grades will be derived from three (3) multiple choice exams (including the final), and a variety of other class projects/assignments.

Exam 1 = 100 points; Exam 2 = 100 points; Exam 3 = 100 points
Assignments = 50 points

Assignments: will add 2 points each -possibly more on a couple of assignments – this will be announced in class and at my discretion. There are at least 50 possible points to be earned from assignments, out of the total points for your overall grade. Any assignment points earned over 50 points will serve as bonus points toward your course total points (if as previously noted, all course requirements have been met).

GRADING SCALE: The grading scale for the course is **(314-350 points) 90-100%=A, (279-313 points) 80-89%=B, (244-278 points) 70-79%=C, (209 – 243 points) 60-69%=D, (0-208 points) 0-59%=F.**

Ignore the Ecampus POSSIBLE POINTS – they are generally incorrect, as they sometimes don't take into consideration that you simply did not complete an assignment and are not exempt from those assignment points, or they may not take in consideration that additional points are being offered but not calculated in the possible points total, for example. Sometimes Ecampus includes possible points for work that is upcoming but that you have not completed. Use Ecampus only to see your total number of points. Disregard any averaging done automatically by Ecampus, it is not usually correct. **DON'T USE ECAMPUS POSSIBLE POINTS TO CALCULATE YOUR GRADE!!**

X. EXAMS POLICY: Computerized 50 question multiple choice exams will be administered online via the Ecampus course website. Exam dates can be found in your syllabus course calendar.

SPECIFIC EXAM INSTRUCTIONS ARE POSTED ON ECAMPUS FOR EACH OF THE EXAMS. ALL STUDENTS SHOULD BE SURE TO READ THESE INSTRUCTIONS COMPLETELY BEFORE TAKING THE EXAM TO BE SURE THAT YOU MEET ALL REQUIREMENTS AND UNDERSTAND HOW THE TEST WILL BE ADMINISTERED AND GRADED.

MAKE-UP EXAMS: There will be NO opportunity to make up a missed exam except for extreme circumstances that are documented. As per department policy, a student must receive written permission from the instructor to be granted a makeup exam.

Only one make up exam will be permitted per semester and the final exam may not be missed. **NO MAKE-UP will be given for the final exam.** If a student misses the final exam, they will receive a "0% F" for the final exam which inevitably will lower a student's course grade.

XI. OPTIONAL EXTRA CREDIT OPTION:

Optional Extra Credit is available **TO STUDENTS WHO HAVE** completed exams, projects, assignments, and meet all requirements.

-EXTRA CREDIT: consists of **BOTH** a well written **single spaced 5-page research paper** and a **"POWERPOINT" PRESENTATION (minimum of 5 slides), including written explanations and photographs about your chosen topic.**

-EXTRA CREDIT TOPIC: **Select an anthropological topic** of your choice, complete a **single spaced 5-page written report on this topic** and also a **5 or more slide POWERPOINT presentation on the same topic** as the written report, including written explanations and photographs on the slides pertaining to your topic. A minimum of 5 slides demonstrating your research is required for the POWERPOINT. Insufficient slides, or slides reiterating class notes are not appropriate or sufficient and will not receive credit.

-EXTRA CREDIT DUE DATE: BOTH THE WRITTEN PORTION AND THE POWERPOINT PRESENTATION MUST BE COMPLETED SATISFACTORILY (according to these instructions) TO RECEIVE CREDIT by the due posted in the syllabus course calendar.

-POWERPOINT: IF YOU CHOOSE TO USE AN APPLICATION OTHER THAN POWERPOINT, YOU MUST CONVERT IT TO POWERPOINT BEFORE THE DUE DATE). **DO NOT** send anything that requires me to access your Google Drive. It must be sent to an easily openable PowerPoint attachment.

-EXTRA CREDIT GRADING: Students will be graded on combined quality of their essay portion, and the quality of the content of their presentation. Extra Credit if adequately prepared will be worth up to 4% added to your final grade. Inadequately prepared extra credit will be rejected, and 0% credit awarded. If you have not completed the course requirements, extra credit will not be awarded.

FAILURE TO ADHERE TO THESE INSTRUCTIONS WILL RESULT IN REFUSAL TO ALLOW STUDENT EXTRA CREDIT.

XII: Student Information: "The West Virginia University community is committed to creating and fostering a positive learning and working environment based on open communication, mutual respect, and inclusion. If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please advise me and make appropriate arrangements with the Office of Accessibility Services (293-6700). For more information on West Virginia University's Diversity, Equity, and Inclusion initiatives, please see <http://diversity.wvu.edu>." [adopted 2-11-2013]

If a student feels that they cannot adhere to all policies/rules/procedures in this syllabus, you should drop the course.

COURSE CALENDAR & TERM INFORMATION

UNIT #1 – Physical Anthropology		DUE DATES
May 8	Learning Module #1	"What do you already know about anthropology" true/false online activity is available under the course content tab until 5-10-23 at which time it will

		close and no longer be available to students.
May 9	Learning Module #2	Assignments #1 & #2 DUE DATE- Friday, 5/12/23 by 11:59p.m.
May 10	Learning Module #3	Assignments #3 & #4 DUE DATE- Friday, 5/12/23 by 11:59p.m.
May 11	Learning Module #4	EXAM 1 (The exam will be posted in the UNIT folder, not the learning module folder) must be completed Friday, 5/12/23 by 11:59p.m.

UNIT #2 – Cultural Anthropology		DUE DATES
May 12	Learning Module #5	
May 15	Learning Module #6	Assignments #5 & #6 DUE DATE- Friday, 5/19/23 by 11:59p.m.
May 16	Learning Module #7	
May 17	Learning Module #8	
May 18	Learning Module #9	Assignments #7 & #8 DUE DATE- Friday, 5/19/23 by 11:59p.m. EXAM 2 - (The exam will be posted in the UNIT folder, not the learning module folder) must be completed by Friday, 5/19/23 by 11:59p.m.

UNIT #3 – Archaeology & Linguistics		DUE DATES
May 19	Learning Module #10	Assignment #9 DUE DATE- Friday, 5/26/23 by 11:59p.m.
May 22	Learning Module #11	Assignment #10 DUE DATE- Friday, 5/26/23 by 11:59p.m.
May 23	Learning Module #12	Assignment #11 DUE DATE- Friday, 5/26/23 by 11:59p.m.
May 24	Learning Module #13	
May 25	Learning Module #14	Assignment #12 DUE DATE- Friday, 5/26/23 by 11:59p.m.
May 26	Learning Module #15	EXAM 3 - (The exam will be posted in the UNIT folder, not the learning module folder) must be completed Friday, 5/26/23 by 11:59p.m. EXTRA CREDIT Research Paper and Power Point DUE DATE - Friday, 5/26/23 by 11:59p.m.

Term Information:

- **May 7** - Registration to open March 7, 2023
- **May 8** - First Day of Maymester (May 8-26)
- **May 8** – Last day to add courses
- **May 10** – Last day to drop courses
- **May 19** – Last day to withdrawal with a “W”
- **May 26** - Last Day of Maymester